

# Holland Planning Commission – Meeting Minutes

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Date: April 8, 2026

Time: 6:00 PM

Location: Town Clerk's Office, Holland, VT

## **1. Call to Order**

Meeting called to order at 6:03 PM by Jim Davis.

Attendees: Jim Davis, Parker Castle, Darrell Martin, Liz Hager

Also Present: Estee Crawford

## **2. Adoption / Amendments to Agenda**

No amendments to the agenda.

## **3. Approval of Minutes – March 18, 2026**

Minor updates noted to include full names.

Motion: Darrell Martin

Second: Parker Castle

Vote: Approved

## **4. Town Garage Project**

a. RFP – Select Board Response

The Select Board has approved the RFP. Project is moving forward.

b. RFP Advertisement – Review / Approval

- Board approved \$350 for advertisement

- Edits to the ad were reviewed; Darrell suggested revisions

- Bid due date updated to May 22, 2026

Motion: Accept revised advertisement

Motion by: Darrell Martin

Second: Parker Castle

Vote: Approved

c. 10-Member Working Committee

- Current group includes existing Planning Commission members
- One additional committee position remains open, but open to more than one additional person.
- Liz will reach out to additional community members to join
- Currently the working committee will consist of: David Jacobs (select board representative), Adam Provost (road foreman), Diane Judd, Planning Board members, and community members.

## 5. Old Business

Water Planning Discussion

- Need mapping of old pipeline from Holland Pond to Canada
- Question whether Three Village/Village Water Company is currently utilizing the pipeline
- High-level goals identified; need more detailed watershed planning

Emergency Water Supply:

- Discussion of dry hydrant funding (Derby Line & Newport Fire Departments noted)
- Consideration of building ponds for water access
- Emergency supply guideline noted: approx. 5 gallons per person
- Vermont Heritage Spring Water (owned by John Carter) discussed as possible partner for delivery or pickup

Action Items:

- Liz to research potential agreement with water supplier
- Improve communication to town regarding water availability

Additional Notes:

- Newport Ambulance Service has an outpost in Morgan

## **6. New Business**

Discussion:

Parker Castle proposed exploring relocation of standard recycling (excluding tires/scrap metal) to the school property near the gym.

- Suggested pairing recycling days (1st & 3rd Saturdays) with a community breakfast (possibly monthly)

- Parker will explore logistics

Planning Commission Membership

Estee Crawford expressed interest in joining

Motion: Recommend Estee Crawford for appointment

Motion by: Darrell Martin

Second: Parker Castle

Vote: Approved

Next Step: Submit recommendation to Select Board for final approval

## **7. Executive Session**

No executive session held.

## **8. Next Meeting Date**

May 20, 2026 at 6:00 PM – Town Clerk's Office

## **9. Adjournment**

Motion to adjourn: Darrell Martin

Second: Parker Castle

Meeting adjourned at 7:15 PM